

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Nicole D Winger
Expense Dates	12/18/19-12/19/19
Form ID	TEA002865548
Approver	Jan A Ross
Start Date/Time	12/18/19 / 1850
End Date/Time	12/19/19 / 2200
Trip Location	Los Angeles, CA
Purpose of Trip	Meeting with EOLA staff
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	651.49 USD
Department Paid	387.97 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	263.52 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
12/18/19	Personal Auto Mileage	8.70	Cash	United States (US)	1.00		8.70
12/18/19	Lodging	186.59	Cash	United States (US)	1.00		186.59
12/19/19	Personal Auto Mileage	8.70	Cash	United States (US)	1.00		8.70
12/19/19	Gasoline	4.53	Cash	United States (US)	1.00		4.53
12/19/19	Parking, Auto	55.00	Cash	United States (US)	1.00		55.00
12/19/19	Auto/Car Rental	51.54	Department Paid	United States (US)	1.00		51.54
12/19/19	Airfare - Commercial	336.43	Department Paid	United States (US)	1.00		336.43

Expense Sub-Totals

Auto/Car Rental	51.54
Airfare - Commercial	336.43
Gasoline	4.53
Lodging	186.59
Parking, Auto	55.00
Personal Auto Mileage	17.40

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost county		46new