

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Karen Greene Ross
Expense Dates	07/15/19-07/17/19
Form ID	TEA002662106
Approver	Jan A Ross
Start Date/Time	07/15/19 / 0530
End Date/Time	07/17/19 / 1700
Trip Location	Santa Rosa, CA
Purpose of Trip	Board Delegate at CalPERS Offsite Board Mtg July 2019
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	663.74 USD
Department Paid	0.00 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	663.74 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
07/15/19	Lodging	250.36	Cash	United States (US)	1.00		250.36
07/15/19	Parking, Auto	8.00	Cash	United States (US)	1.00		8.00
07/15/19	Incidentals	5.00	Cash	United States (US)	1.00		5.00
07/15/19	Personal Auto Mileage	57.01	Cash	United States (US)	1.00		57.01
07/16/19	Lodging	250.36	Cash	United States (US)	1.00		250.36
07/16/19	Parking, Auto	8.00	Cash	United States (US)	1.00		8.00
07/16/19	Dinner	23.00	Cash	United States (US)	1.00		23.00
07/16/19	Incidentals	5.00	Cash	United States (US)	1.00		5.00
07/17/19	Personal Auto Mileage	57.01	Cash	United States (US)	1.00		57.01

Expense Sub-Totals

Dinner	23.00
Incidentals	10.00
Lodging	500.72
Parking, Auto	16.00
Personal Auto Mileage	114.02

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost county		46new
Did you obtain prior written approval to exceed the maximum allowed?	Yes	#46a DPA required - Lodging
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