

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Karen Greene Ross
Expense Dates	02/22/18-02/23/18
Form ID	NCI002004658
Approver	Thomas J Yowell
Start Date/Time	02/22/18 / 1700
End Date/Time	02/23/18 / 1900
Trip Location	San Jose, CA
Purpose of Trip	This conference provides valuable information relative to the
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	547.63 USD
Department Paid	225.00 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	322.63 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
02/22/18	Lodging, Short-Term Rental	140.24	Cash	United States (US)	1.00		140.24
02/22/18	Parking, Auto	15.00	Cash	United States (US)	1.00		15.00
02/22/18	Personal Auto Mileage	65.40	Cash	United States (US)	1.00		65.40
02/22/18	Dinner	23.00	Cash	United States (US)	1.00		23.00
02/23/18	Personal Auto Mileage	3.32	Cash	United States (US)	1.00		3.32
02/23/18	Personal Auto Mileage	68.67	Cash	United States (US)	1.00		68.67
02/23/18	Breakfast	7.00	Cash	United States (US)	1.00		7.00
02/23/18	Conference Fees	225.00	Department Paid	United States (US)	1.00		225.00

Expense Sub-Totals

Breakfast	7.00
Conference Fees	225.00
Dinner	23.00
Parking, Auto	15.00
Personal Auto Mileage	137.39
Lodging, Short-Term Rental	140.24

Review Items - Exceptions and Questions

Text	Response	Policy
Was prior approval granted for your attendance at the conference/convention?	Yes	5:3b

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Karen Greene Ross
Expense Dates	02/23/18-02/23/18
Form ID	NCI002020097
Approver	Thomas J Yowell
Start Date/Time	02/22/18 / 1700
End Date/Time	02/23/18 / 1900
Trip Location	San Jose, CA
Purpose of Trip	This conference provides valuable information relating to the
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	20.00 USD
Department Paid	0.00 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	20.00 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
02/23/18	Parking, Auto	20.00	Cash	United States (US)	1.00		20.00

Expense Sub-Totals

Parking, Auto 20.00

Review Items - Exceptions and Questions

Text	Response	Policy
Was prior approval granted for your attendance at the conference/convention?	Yes	5:3b